

Minister of Youth Position Description

(last revision: 10/07/2022)

Position descriptions are intended to present a descriptive list of the range of duties and expectations. Specifications are *not* intended to reflect all duties performed within the position since activities change and duties must adjust to such changes.

Type of Position

Regular, Full-time, Salary

Reports to

Pastor and Deacons

Overall Responsibilities

Provides leadership, guidance and encouragement to volunteers and committees in developing programs and activities aimed at evangelism, discipleship, ministry, missions, fellowship, and worship opportunities for middle school and high school youth

Qualifications

1. Has had a Biblical "New Birth" experience and call to youth-ministries that is evident in actions, reactions and attitudes toward persons and events
2. Maintains a personal program for spiritual growth and development through private Bible study, meditation, and prayer
3. Knows and is willing to stand for beliefs in accordance with The Baptist Faith and Message
4. Demonstrates a lifestyle congruent with the biblical requirements for leaders in 1st Timothy 3:1-12, 2nd Timothy 2, and Titus 1:5-9,-

Ability to:

1. Encourage youth to discover and develop their spiritual gifts and then provide avenues of ministry in the use of those gifts.
2. Be innovative in creating activities and structures that enhance the church's youth ministry.
3. Understand the vision and direction of the church and strive to provide the same sense of vision and direction for all youth and recreation activities of the church.
4. Represent the Lord and the church in activities that relate to the community with warmth, sincerity and a genuine love for people.
5. Meet the requirements for ordination
6. Use of computers and audio/visual equipment
7. Develop, Lead, and Delegate youth sports leagues and recreational activities
8. Use verbal and non-verbal communication skills for counseling and interacting with youth, their parents, church staff, members of the church, local school officials, and members of the community

Education:

A minimum of a four-year undergraduate degree is preferred. If the candidate does not have an advanced degree in ministry, the candidate should be open to pursuing that goal. Any candidate for this position would also actively participate in continuing educational activities.

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Experience: Two years experience in a similar position preferred but not required

References:

1. References from at least the last two jobs held
2. At least two character references

Licenses or Certificates:

1. A valid and current Texas Class C Driver's License is required.
2. A valid Texas Class B Driver's License with passenger endorsement is preferred, but not required, to be able to drive the church's 26-passenger bus

Key Tasks & Duties

1. Coordinate and is an integral part of all youth activities and classes
2. Work closely with staff and lay leaders to develop and maintain programs and activities for outreach, discipleship, and fellowship of youth
3. Work closely with the Children and Young Families Minister to better reach children and families in the community.
4. Encourage youth leaders and other church members to be involved in regular outreach, ministry, and activities with youth
5. Counsel youth, members and non-members, in personal and spiritual needs, referring them to professional help when needed
6. Teach Sunday School, Bible study, and other classes Wednesday nights
7. Substitute for youth teachers and directors as needed
8. Keep in regular contact with parents and youth through various forms of communication
9. Develop recreational programs and activities for the members and ministries of the church, encouraging recreation as an outreach and assimilation tool
10. Coordinate the organization and planning of recreational activities that are part of church-wide functions, such as, special events, banquets, and revivals
11. Maintain responsibility for all announcements, news releases, and articles that pertain to youth ministry
12. Develop and work within the annual budget for youth ministry
13. Order and supply literature for youth and recreational ministry
14. Perform baptisms, weddings, or funerals, as requested
15. Make regular school, hospital and other ministry visits, as appropriate
16. Expected to Represent the church, working and visiting, in the community and schools in a positive manner
17. Perform all related tasks and duties cooperatively and with a good spirit
18. Perform other Ministerial duties as assigned by Pastor or Deacon Body.

Conditions of Employment

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1. Passing a medical exam
2. Passing a drug/alcohol test
3. Passing a driver record check
4. Passing a criminal record check
5. Passing a financial record check

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